Parent Information Book
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Welcome to Moorine Rock Primary School…

We welcome all families into our Moorine Rock Primary School community. We believe one of the key elements to a successful school is developing strong partnerships between school and home. The best way to do this is to work closely with parents to make sure they are well informed in the organisation and expectations of the school has of their children.

This Parent Handbook has been developed to provide parents with the basic information related to the day-to-day running of the school. For further information on anything either covered in the Parent Handbook or not, please do not hesitate to contact the school on 90491176 or just come in and visit anytime.

The School, Community and its Environment

We would like to welcome you to our friendly Level 3 School. The Moorine Rock Community is mainly from a farming background and is basically a stable population. There are 20 families represented in our school community and 33 K-7 children. Most children travel on 4 school buses while 2 families lives close to town and are picked up or ride bikes.

Our Vision and Ethos

- Strong partnership within the School Community to maximize students’: successful educational achievement; their personal best and; develop a sense of pride in themselves, their school and their community. To do this the school will:

- Develop all necessary curriculum skills, especially Literacy and Numeracy skills, critical and creative thinking skills and an attitude necessary for continual learning.

- Strive to be a part of the rural community showing good citizenship and a caring and cooperative attitude towards others.

- Provide a safe and caring environment for promoting individual needs and encouraging students to develop to their full potential.

- Promote truthfulness, responsibility and the use of initiative.

- Promote the valuing of the environment and show respect for Australia’s natural and cultural heritage.

Moorine Rock Primary School Values:

<table>
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<th>Learning for Life</th>
<th>Self Discipline</th>
</tr>
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<tr>
<td>Respect</td>
<td>Enthusiasm</td>
</tr>
<tr>
<td>Friendliness</td>
<td>Helpfulness</td>
</tr>
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</table>
Staff Members

Principal
Lyndy Richmond

Registrar
Josie Kent

Classroom Teachers
Carina Hobbs
Tarin Collins
Sherree Nicholson

Education Assistants
Tania Darby-Gethin
Leanne Capelli
Ann Borona

Library Officer
Josie Kent

Gardeners
Liz Borona
Danuta Michalik

Cleaner
Vicki Layfied

School Dates & Times

Term Dates 2014

Term One
Monday 3\textsuperscript{rd} February – Friday 11\textsuperscript{th} April

Mid Semester Break
Saturday 12\textsuperscript{th} April – Sunday 27\textsuperscript{th} May

Term Two
Monday 28\textsuperscript{th} May – Friday 4\textsuperscript{th} July

Mid Year Break
Saturday 5\textsuperscript{th} July – Monday 20\textsuperscript{th} July

Term Three
Monday 21\textsuperscript{st} July – Friday 26\textsuperscript{th} September

Mid Semester Break
Saturday 27\textsuperscript{th} September – Monday 12\textsuperscript{th} October

Term Four
Monday 13\textsuperscript{th} October – Thursday 18\textsuperscript{th} December

School Times

Mondays to Friday

0835  - Students arrive (supervision)
0845  - Classes Commence
1100 – 1120  - Recess
1300 – 1340  - Lunch
1500  - School Finishes.

NB: 14.30 p.m. Tuesday (Early Close) Collaborative Teacher Meeting/ Professional Development
Students achieve best when the parents and the school team up together to provide the best opportunities for the student at school and at home. Effective communication at all times is the best way to achieve this, which includes:

Regular communication between parents and teachers keeps the focus of the student on successful achievement especially at the beginning of a concern.

**Effective school community communication through:**

**Fortnightly Newsletter** – generally weeks 1, 3, 5, 7 and 9 Parent notices in by Monday please.

**School Website** – easy access to the Newsletter, school information and provide home education support. Decrease our carbon footprint – access newsletters online.

**School Visitation** – Visit or support the school. Touch base with the school staff.

**Effective Problem Solving** – Keep problems small. Act quickly. Staff welcomes parent contact. Please arrange an appointment. Contact class teacher first with class issues. Talk to the principal about unresolved issues.

**Formal Parent/ Teacher Interviews** – When appropriate, the principal, teachers or parents can arrange for a formal interview. Please see contact information (Page 16).

**School Events**

Throughout the Term there are opportunities for parents to become familiar with and celebrate student achievement as well as support quality educational delivery. These include:

**Assembly** – Held at the end of each term, the assembly is an opportunity for:

- Parents and friends to celebrate student achievement
- Visit the classrooms
- Become familiar with the school’s resources
- Enjoy a concert where students demonstrate their skills in an entertainment context through a concert item presented by each class.

Opportunities to participate in presentations/ workshops geared at helping parents support education at home.

Parents are strongly encouraged to attend as part of the important school community partnership program aimed at supporting students successful educational achievement and developing a pro-active learning community.

**Weekly Assemblies** – Every second Friday at 9.00am there is a school assembly organised by each class in turn aimed at celebrating student achievement through the week and includes merit certificates, student of the week and birthday celebrations. The Student Council plays an important role in the proceedings. Parents are very welcome and encouraged to attend. The assemblies are held in weeks 2, 4, 6, 8 and 10.
P & C Association

Moorine Rock Primary School has a dedicated P & C Association who meet once/twice per term. Office bearers are President – Will Harvey: Vice President – Clint Della Bosca: Secretary – Linda Rose and Treasurer – Mike Darby. The P & C is an association that helps our School cater for the needs of the School. They are a communication source between School and the outer community. Please support your P & C.

Main events throughout the year include:

Term 1  P & C AGM, Swimming Lessons, Swimming Carnival, Cricket Carnival T20Blast

Term 2  NAPLAN Testing Yrs 3, 5 and 7, Football/Netball Carnival for Yr 4 – 7, ANZAC Day Assembly, Semester reporting to parents

Term 3  Athletics Carnival and Learning Journey

Term 4  Semester reporting to parents, and Christmas Concert Night

Because of the positive impact on students, parent involvement in these events is highly encouraged.

School Council

There are 6 parents on the School Council plus Staff. More parents are on School Council than Staff. The Council meets approximately once a term. The School Council is formed with the fundamental purpose of enabling parents and members of the community to engage in activities that are in the best interests of students and that will enhance the education provided by the school.

Finance Committee

There is one member of the parent body on the Finance Committee, three teaching staff and the registrar. Meetings are held once a term in conjunction with the School Council Meeting. The aim of the Finance Committee is to assist the Principal in the administration of all school finances in a fair, open and equitable manner taking into account the needs of the whole school community, particularly the needs set out in the School Plan.

Parent Help

Parents of K-Year 1 students are welcome to be helpers in the Junior Room. Please contact the Junior Room teacher for a roster time in Term 1, 2, 3 and 4.

Volunteers and Guests in the School:

Visitors Book

Parents that volunteer as parent helpers in the classroom please sign the visitors’ book in the office as you arrive. All visitors to the School need to sign the visitors’ book. (meetings etc)

Statutory Declaration

As an Education Department requirement, any volunteer on the school site will need to fill out a statutory declaration. This needs to be filled out on the first occasion and then lasts for the whole year. Parent helpers in the classrooms will need to see the Registrar for a form. This will need to be updated each year.
Duty of Care

As a school community we have serious responsibilities to guarantee the well-being and safety of the environments the students learn, work and play in. We maximize duty of care at Moorine Rock Primary School by implementing appropriate policies that address the well-being of the students including:

Student Behavior Management Policy

The school promotes and expects students to develop the values, as outlined under Vision and Ethos including respect, friendliness, self discipline, enthusiasm and helpfulness. To ensure equal rights for all students to quality educational opportunities students are expected to respect the rights of the teacher to teach and the rights of all students to learn. Written into our BM policy are a no hitting and no bullying School rule. The Moorine Rock Primary School’s Behaviour Management Policy focuses on the implementation of those principles by:

- A series of in-class strategies, including the ‘Traffic Light’ system as well as a formulation of class rules to address the behavior expectations.

- The principal intervening when there is a serious breach of the rules or there is a pattern of initiated teaching/learning disruption by a student. A special program will be initiated aimed at the student’s efficient return to reasonable behavior.

- When the behaviour persists or there is a serious breach of the rules with serious negative impact on a student or school community the principal, teacher and parents’ team up to implement a special program to address the behavior.

- The police, DCP will be involved in extreme circumstances.

Information about student behavior will be entered onto a central Education Department database. When the child leaves the School to go to another School this information will go with them.

Playground Supervision

Our Duty of Care requires that students are to come to school after 8.35 a.m. when they will be supervised. Teachers have rostered supervisory duties including morning tea, first half of lunch and second half of lunch and bus duty. There is a roster in each classroom and in the staffroom.

If through special circumstance children need to be dropped at school earlier, prior arrangements should be made through the teacher or principal.
Medication

Students may occasionally need medicine. Because of the potential harm wrong medicine can cause the following conditions and strict control applies before any student is given any dose of medicine including:

- **Common medicine** – panadol etc. Parents will be contacted and a note needs to be faxed to the School on 90491261 giving permission for the Staff member to administer the medication and the dosage.

- **Prescription drugs administered at school.** As a consequence, a note from the parents must be completed, stating the name of the child, name of the medication, dosage and frequency of the medication. The medicine will be kept in a secure place in the staffroom or fridge. Please ensure when sending this medication to school that it has not expired.

- **Allergies.** If your child has allergies i.e. Asthma, bee sting, please inform the school immediately. Consult with your doctor for a personal accident plan which will then become part of the school’s personal action plan for that student. Supplies of the medication will be held at school for emergencies. **Action Plans** need to be updated yearly and signed by a Doctor. Where an epi-pen is **part of a Severe Allergy/Anaphylaxis Management and Emergency Response Plan** it is a school requirement that 2 epi-pens be always, in the student’s bag to cover any emergency event. Wherever possible details should be filled out on enrolment. If there are any changes to the administration of your child’s medication for severe allergies such as asthma, etc. please let the School know. Plans will need to be updated yearly and signed off by a Doctor.

- **Evacuation Procedures** - The school is evacuated at the continuous ringing of the siren or bell. At this time students are to assemble on the school oval or if a fire - in front of the school. All teachers are charged with the responsibility of counting and checking the students in their control at the time of evacuation. This is an evacuation drill in the event of an earthquake, fire, bomb threat or any other type of an emergency.

Child Protection:

Parent Contact with Children

Access to some students is governed by Family Law Court rulings. Teachers need to be aware of these rulings so that they are not in contravention of any rulings. Teachers will need to ensure that people other than those approved by parents do not remove students from school premises.
ATTENDANCE

Student attendance is directly linked to their achievement at school. It is a legal requirement for parents to make sure that their children are attending school unless they are not able to for medical or family reasons. In the event that a family will be away from school during a term it is vital that parents inform the school so that strategies can be put in place to support students lack of attendance.

Student Absences

Student Absence Explained: All children’s absences from K - 7 are recorded on a central Department of Education system and should be covered with a note of explanation from the parent. (see Appendix for a copy) Class teachers are responsible for sending home “Unexplained Absence Notes” should a note not be received within three days of the absence.

Student Absences: Research shows that student absences have a very negative impact on student achievement. For the student’s own educational welfare please ensure an absence is very necessary. If the student is going to be away for a long period of time, 2+ days then it is essential parents obtain a learning package from the teacher. If a student is away for more than two weeks it is known to be detrimental to the child’s education.

Sick Children: Please do not send children to School if they are not feeling well or have a severe cold. Parents will be contacted if a student are unwell.

LUNCHES

Students are able to order their lunch one day a week, Thursday. Orders and payment are to be placed with the shop. The orders are brought to the school for distribution by the teachers on duty.

Pie Warmer- The school has recently purchased a pie warmer for heating children’s lunches during Terms 2 and 3. All children will be able to heat up their lunches on Monday and Wednesday. Lunches will need to be in heat proof (eg foil trays suitable for warming in a pie warmer) disposable container and clearly labelled with child’s name. Also if pulling something out of the freezer for lunch can you make sure that it is fully thawed prior to sending it to school as the pie warmer will not defrost and warm the food in the time allocated.

Photocopying/Laminating

The school has one photocopier located in the staffroom. This is available for student, parent and community use at 30 cents per copy. Laminating is available on request and is done by a staff member. The cost is $1 for an A4 sheet and $2 for an A3 sheet.

Images Permission

Could parents please fill out the Images Permission Slip – pertaining to the newsletter, Crosswords, newspapers and the Moorine Rock PS website. This will need to be updated each year.
STUDENT SERVICES

Support services that can help with learning problems, low achievement in literacy levels and behaviour management problems include School Psychologists, Speech Therapist, Occupational Therapist and School Nurse. The school will maximize opportunities for students to have access to those services where appropriate.

Any referrals you wish to make with the Speech Therapist, Occupational Therapist, School Nurse or Psychologist are available at the Office through the Principal. The School Nurse, Speech Therapist and Occupational Therapist can be contacted if you have any questions relating to health matters.

ALLERGIES

Parents should be aware that some students at school will have allergies to certain foods or environmental factors. Allergies can be extremely serious and in some cases life threatening. Although this may not directly affect your own child, even the smallest contact can trigger some reactions in other students.

For this reason we ask parents to avoid sending high risk food items with their children for recess or lunch meals. Food such as NUTS and FISH can cause severe reactions in students and need to be avoided within the school eating areas as much as possible.

If your child does have a severe allergy to anything, please make sure you visit your family doctor and organise an ACTION PLAN prior to attending school and discuss this plan thoroughly with school administration so we can make sure everyone concerned is trained and prepared in case of an emergency.

COMMUNICABLE DISEASES

We have listed some information below related to some of the more common communicable diseases in school aged children. As you would be aware some of these diseases going unchecked in a school can have major consequences on student attendance. We ask all parent to remain vigilant and support the school in avoiding preventable outbreaks.

**Chickenpox **NOTIFIABLE

A common, acute, viral infection. Symptoms include fever, fatigue, and a generalised rash characterised by small vesicles (blisters) that rupture to form crusts.

<table>
<thead>
<tr>
<th>Transmission</th>
<th>Airborne or droplet; direct or indirect contact with fluid from vesicles of an infected person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incubation Period</td>
<td>13 to 17 days</td>
</tr>
<tr>
<td>Infectious Period</td>
<td>From 2 days before rash appears until vesicles have formed crusts</td>
</tr>
<tr>
<td>Exclusion from School</td>
<td>Exclude for at least 5 days after vesicles (rash) appear and until vesicles have formed crusts. Note that crusts alone do not warrant exclusion</td>
</tr>
<tr>
<td>Contacts</td>
<td>Refer any immunosuppressed children (e.g. leukaemia patients) to their doctor. Do not exclude other contacts</td>
</tr>
<tr>
<td>Immunisation</td>
<td>Recommended for children 18 months of age or older who have not had chickenpox.</td>
</tr>
</tbody>
</table>
**Conjunctivitis**
*A common, acute, viral or bacterial infection of the eyes. Symptoms include sore, itchy eyes and discharge.*

<table>
<thead>
<tr>
<th>Transmission</th>
<th>Direct or indirect contact with secretions from infected eyes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incubation Period</td>
<td>1 to 3 days</td>
</tr>
<tr>
<td>Infectious Period</td>
<td>While eye discharge is present</td>
</tr>
<tr>
<td>Exclusion from School</td>
<td>Exclude until discharge from eyes has ceased</td>
</tr>
<tr>
<td>Contacts</td>
<td>Do not exclude</td>
</tr>
<tr>
<td>Immunisation</td>
<td>None available</td>
</tr>
</tbody>
</table>

**Diarrhoea** *NOTIFIABLE*
*A range of common infections of the intestines. Symptoms include fever, vomiting, diarrhoea, and abdominal pain.*

<table>
<thead>
<tr>
<th>Transmission</th>
<th>Faecal-oral, food-borne and animal faecal-oral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incubation Period</td>
<td>hours to days</td>
</tr>
<tr>
<td>Infectious Period</td>
<td>Days to weeks</td>
</tr>
<tr>
<td>Exclusion from School</td>
<td>Exclude until 24 hours after diarrhoea has ceased</td>
</tr>
<tr>
<td>Contacts</td>
<td>Do not exclude</td>
</tr>
<tr>
<td>Immunisation</td>
<td>Immunisation RotaTeq vaccination given at 2, 4, 6 months of age</td>
</tr>
</tbody>
</table>

**Head lice**
*A common, parasitic infestation of the scalp hair. Symptoms include scratching and the presence of “nits” (eggs) and lice in the scalp hair.*

<table>
<thead>
<tr>
<th>Transmission</th>
<th>head-to-head contact with an infested person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incubation Period</td>
<td>7 to 10 days</td>
</tr>
<tr>
<td>Infectious Period</td>
<td>Until lice and eggs (nits) are killed</td>
</tr>
<tr>
<td>Exclusion from School</td>
<td>Exclude until after treatment has commenced and live lice removed</td>
</tr>
<tr>
<td>Contacts</td>
<td>Do not exclude</td>
</tr>
<tr>
<td>Immunisation</td>
<td>None</td>
</tr>
</tbody>
</table>

**Influenza (Flu)** *NOTIFIABLE*
*A common, acute, respiratory, viral infection. Symptoms include fever, malaise, chills, headache, muscle pain, sore throat and cough.*

<table>
<thead>
<tr>
<th>Transmission</th>
<th>Airborne or droplet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incubation Period</td>
<td>Usually 1 to 4 days</td>
</tr>
<tr>
<td>Infectious Period</td>
<td>Usually 1 day before onset of symptoms. Until 7 days after</td>
</tr>
<tr>
<td>Exclusion from School</td>
<td>Exclude until symptoms resolved</td>
</tr>
<tr>
<td>Contacts</td>
<td>Do not exclude</td>
</tr>
<tr>
<td>Immunisation</td>
<td>Yearly vaccination recommended from 6 months of age onwards</td>
</tr>
</tbody>
</table>

**Mumps** *NOTIFIABLE*
*An uncommon, acute, viral infection. Symptoms include painful, swollen salivary glands, fever, headache, painful testicles or ovaries.*

<table>
<thead>
<tr>
<th>Transmission</th>
<th>Airborne or droplet; direct contact with saliva from an infected person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incubation Period</td>
<td>About 12 to 25 days (usually 16 to 18 days)</td>
</tr>
<tr>
<td>Infectious Period</td>
<td>About 6 days before to 9 days after the onset of salivary gland swelling</td>
</tr>
<tr>
<td>Exclusion from School</td>
<td>Exclude for 9 days after onset of symptoms. Consult with your Public health staff</td>
</tr>
<tr>
<td>Contacts</td>
<td>Do not exclude</td>
</tr>
<tr>
<td>Immunisation</td>
<td>Measles/Mumps/Rubella vaccine from 12 months of age and between 10-16 years old</td>
</tr>
</tbody>
</table>
**Measles** *NOTIFIABLE*
A highly infectious, uncommon, acute, viral infection. Symptoms include lethargy, malaise, cough, sore and swollen eyes and nasal passages, fever and rash – must be confirmed with laboratory testing.

<table>
<thead>
<tr>
<th><strong>Transmission</strong></th>
<th>Airborne or droplet</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Incubation Period</strong></td>
<td>8 to 14 days (usually 10 days)</td>
</tr>
<tr>
<td><strong>Infectious Period</strong></td>
<td>About 4 days before to 4 days after rash appears</td>
</tr>
<tr>
<td><strong>Exclusion from School</strong></td>
<td>Exclude for 4 days after the onset of the rash, in consultation with Public health staff</td>
</tr>
<tr>
<td><strong>Contacts</strong></td>
<td>Do not exclude immunised contacts. Unimmunised contacts should be excluded until 14 days after the onset of the rash in the last case reported at the school, unless immunised with MMR within 72 hours of their first contact with the first case.</td>
</tr>
<tr>
<td><strong>Immunisation</strong></td>
<td>Measles/Mumps/Rubella vaccine from 12 months of age and between 10-16 years of age</td>
</tr>
</tbody>
</table>

**Ringworm (Tinea)**
A common fungal infection of the skin that usually affects the scalp, skin, fingers, toenails and feet.

<table>
<thead>
<tr>
<th><strong>Transmission</strong></th>
<th>Skin-to-skin contact with an infected person, infected animals or contaminated articles</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Incubation Period</strong></td>
<td>Varies with the site of infection</td>
</tr>
<tr>
<td><strong>Infectious Period</strong></td>
<td>As long as lesions are present</td>
</tr>
<tr>
<td><strong>Exclusion from School</strong></td>
<td>Exclude until person has received anti-fungal treatment for 24 hours</td>
</tr>
<tr>
<td><strong>Contacts</strong></td>
<td>Do not exclude</td>
</tr>
<tr>
<td><strong>Immunisation</strong></td>
<td>None available</td>
</tr>
</tbody>
</table>

**Rubella (German measles)** *NOTIFIABLE*
An uncommon, viral disease. Symptoms include fever, sore eyes, swollen glands (especially behind the ears), generalised rash.

<table>
<thead>
<tr>
<th><strong>Transmission</strong></th>
<th>Airborne or droplet; direct contact with contaminated nose or throat secretions, mother-to-foetus</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Incubation Period</strong></td>
<td>14 to 21 days. Usually 17 days</td>
</tr>
<tr>
<td><strong>Infectious Period</strong></td>
<td>From 7 days before to at least 4 days after the onset of rash</td>
</tr>
<tr>
<td><strong>Exclusion from School</strong></td>
<td>Exclude for 4 days after onset of rash</td>
</tr>
<tr>
<td><strong>Contacts</strong></td>
<td>Do not exclude</td>
</tr>
<tr>
<td><strong>Immunisation</strong></td>
<td>Measles/Mumps/Rubella vaccine from 12 months of age and between 10-16 years old</td>
</tr>
</tbody>
</table>

**Scabies**
An uncommon, acute, parasitic infection, caused by a mite which burrows beneath the surface of the skin. Symptoms include intense itching between the fingers or on the wrists, elbows, armpits, buttocks and genitalia.

<table>
<thead>
<tr>
<th><strong>Transmission</strong></th>
<th>Skin-to-skin contact with an infested person or contact with infested clothing, towels or bedding</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Incubation Period</strong></td>
<td>2 to 6 weeks before onset of itching if not previously infested. People who have been previously infested may develop an itch 1 to 4 days after re-exposure</td>
</tr>
<tr>
<td><strong>Infectious Period</strong></td>
<td>Until mites and eggs are destroyed</td>
</tr>
<tr>
<td><strong>Exclusion from School</strong></td>
<td>Exclude until the day after treatment has commenced</td>
</tr>
<tr>
<td><strong>Contacts</strong></td>
<td>Do not exclude. Family contacts should be treated</td>
</tr>
<tr>
<td><strong>Immunisation</strong></td>
<td>None available</td>
</tr>
</tbody>
</table>
Stationery

All students are required to provide their own basic stationery and as such are responsible for ensuring that they have sufficient supplies. Copies of the booklists are available from the office. Parents are responsible for ensuring students have these items at the commencement of the school year. We recommend OfficeMax for purchasing school stationery because the school receives commission on items purchased but items can be brought from any source.

Additional Items:

Art Shirts

All students will need an art shirt that fits adequately and does not allow the paint to go through to the school uniform. e.g. plastic. The school’s P & C Association has some available from their uniform Person – Mrs Tania Darby-Gethin 90498022.

Library

K to Year 7 children borrow library books on a weekly basis. All children are to have a book bag in which to put their books. Children will only be able to borrow books if they have a library bag. Library days will be announced in the Newsletter. The Community is welcome to borrow books. They will need to take out books through the Librarian. The school’s P & C Association has some library bags available from their uniform Person – Mrs Tania Darby-Gethin 90498022.

If any books, Library or Reading Books are brought back to School damaged then an account for the amount of that book will be charged to the parents. This also applies to books that are lost.

Toys at School

All children are discouraged from bringing their personal toys to school. The school cannot be accountable for any breakages. From time to time, the children may be asked to bring something to school. These items will be left in the classroom during playtimes to ensure their safety.

Student Council

The school has a student council that comprises of students from Year Seven and they choose 2 student councilors’ every term. The students on the council will depend on numbers in Yr 7 at the time. This group is charged with the responsibility of representing the viewpoints of students and for organizing student activities. The student council operates in the senior room.
Voluntary Contributions, Fees and Charges for 2014

The school needs appropriate resources to maximize student outcomes and the contributions made by parents goes directly back to the students through classroom resources. It is essential that everyone contribute together to give students the best learning opportunities.

Voluntary Contributions

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<tbody>
<tr>
<td>1 child</td>
<td>$40</td>
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<tr>
<td>2 children</td>
<td>$80</td>
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<tr>
<td>3 children</td>
<td>$120</td>
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Voluntary contributions are a helpful contribution to your child’s education. It helps to buy consumables for your child to use in the classroom.

Excursions and Incursions - Excursion max $30 and $30 for incursions per child. Max Swimming pool entry $30 per child to cover entrance fees. Other activities max $10 per child and gold coin donation for charity fundraising. Camp/Overnight excursion max cost of $50 per night.

The excursion and incursion fees will be asked for as each event occurs i.e. swimming pool fee at the time of swimming lessons, excursion fee at the time of each excursion and the same with incursion (these are performances that are held at the school). Excursions notes will be sent out to parents prior to an excursion. These need to be signed and returned back to School by the due date on the permission slip.

School Uniform

All parents are requested to encourage the wearing of the school uniform. Students wear a yellow polo T-shirt with green shorts, track pants or sports skirts. We also have a special green sports shirt which the students are required to wear for most sporting events. The school has an established “no hat-no play” policy all year round. Teachers are required to follow this policy by directing offending students into the shade at these times if they are not wearing a hat.

The Schools P & C Association operates a uniform buying system. Items can be purchased directly through Mrs Tania Darby Gethin 90498 022.
The school has 4 buses running out of Moorine Rock. Duty teachers are responsible for ensuring the safety of all students as they get onto the bus in the afternoon and for ensuring the safe passage of other students as they leave the school yard. The duty teacher is responsible for the marking of the role as the children board the bus, starting with the Moorine Rock Dulyalbin Bus, Moorine Rock Mount Hampton, Bodallin South Sub Bus and then the Moorine Rock North Bodallin Bus followed by the children who walk, ride or are picked up.

It is the parents’ responsibility to ensure the bus driver & the school knows of any change to their child’s use of the bus, otherwise the child will be put on the bus. To cover insurance of students, the pro-forma notes are to be sent to school to inform staff of any changes that students may have to the bus they are catching.

If parents require their child to have a ride on another bus (i.e. for parties) they need to ask the Bus driver to see if there is room on the bus.

Students traveling on their same bus but getting off at a different stop also need a note to school that states what stop they are getting off at. (pro-forma note is included on the school website)

Any of the above notes can be faxed to the School on 90491261.
Available Online

Forms
Statutory Declaration
Bus Travel Forms
Images Permission
Absentee Forms
Notification of Students on Medication
ITC and Internet Acceptable Agreement
Phone Tree

Policies
Homework Policy
Behaviour Management Policy
Library Policy
Grievance Procedure
Attendance Plan
Emergency Management Policy
Healthy Food and Drink Policy
Students at Education Risk Policy
Policy on Food Allergies
Crunch & Sip Policy
Assessment and Reporting Policy
SunSmart Policy